



Announcement of Suratpittaya School

On the intention of managing honesty, transparency and in accordance with the principles of good governance

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In accordance with the Official Information Act, 2017 Royal Decree on Rules and Procedures for Good Governance, 2003 and Strategic Plan for Prevention and Suppression of Corruption Phase 3 (2017-2021) as well as in accordance with the moral assessment and transparency in the operation of government agencies (Integrity and Transparency Assessment: ITA)

I, Mrs. Samorn Phuakdech, Director of Suratpittaya School, would like to express my intention to manage the work in accordance with honesty, integrity, transparency and good governance.

1. Duty

Suratpittaya School would like to express its intention to manage the work according to the law with honesty, transparency and good governance in order to be a policy and guideline for personnel of Suratpittaya School as follows:

1. 1 All personnel must perform their duties in accordance with the standard of practice. The work is in accordance with the process of providing public services or operating procedures with accuracy, speed and does not cause damage to the government.

1. 2 All employees must perform their duties with equality, equality, no discrimination, good coordination for the benefit of the government as well as being responsible for the duties of the achievement of good government work.

1. 3 All personnel must perform their duties by adhering to moral principles, work ethics without expecting any reward or benefit that should not be obtained, except for accepting unethical practices Covert exploitation in the wrong way.

1. 4 All work groups must promote, support the review of public services procedures or operating procedures to be up-to-date and up-to-date in order to ensure efficient operation.

2. Budget use

The use of personnel budget of the Suratpittaya School must be aware and aware of the expenditure of the national budget as a budget derived from the taxpayers and saving, according to the principles of the sufficiency economic philosophy, alongside with the designated agencies to take care and be responsible for budgeting, disbursement and supplies that must be carried out with transparency and can be verified.

Practices as follow:

2. 1 The use of the government budget must be in accordance with the purpose of spending, in order to create value and benefit to the government.

2. 2 The work group must deal with the procurement or the procurement of goods correctly, transparently, and can be examined in every step as required by regulations laws or regulations.

2.3 Financial groups must report budget spending information as required by laws regulations or regulations, and publicize to reflect transparency in budget management, as opposed to regulations or regulations.

2.4 Supervisors at all levels of command must control, supervise or approve the reimbursement - pay overtime, travel expenses, etc., to be with the neatness and suitable equality of power, supervisors must assign work, evaluate performance, select personnel to perform tasks, do not discriminate, as well as supervise the subordinates to perform their duties without violating laws, regulations or regulations correctly righteous practices as follows.

3. The use of authority

Supervisors must assign work to evaluate performance, select personnel to perform fairly tasks, do not choose to practice, including directing oversight for subordinates to perform their duties without violating laws, regulations or regulations such as Correct and righteous.

The guidelines are as follows:

3. 1 The supervisor orders or assigns work correctly, fairly, according to ability, suitability, status, position, level, taking into account the risks and equality of humanitarian persons, including caring, monitoring the work ordered or Assigned to be successful.

3.2 The supervisor does not order or assign any work other than the official duties of the subordinates with personal characteristics, personal business or matters that are not suitable for himself or herself.

3. 3. The supervisor must be able to see the middle, without prejudice, to be fair in assessing the performance of the government or the operation and use of scolding. Observation of various matters, including considering the merit for 1 subordinate, must always have a fair opinion and be responsible for duty.

3. 4 All supervisors or personnel must not use the position or crazy. Authority in the Royal Navy to seek unlawful benefits or allow any person to use in illegal.

4. The use of government property

Regarding the use of government property, personnel of Suratpittaya School must use government property for the benefit of the government, not using government property to exploit any illegal, regulations or regulations or allow any person used for personal gain or others in an incorrect and inappropriate way.

The guidelines are as follows.

4. 1 Vite Director must supervise, maintain, and be responsible for the property of the government that is in charge to be able to use normally if the property is damaged or lost, report or proceed according to laws, regulations or regulations

4. 2 Borrowing the property of the government, whether borrowed within the Suratpittaya School or for outsiders to borrow strictly in accordance with the laws or regulations

4. 3 warehousing groups must promote, support the establishment of guidelines or manuals for the use of government assets to be organized, have a system and to prevent damage in property government.

5. Resolving corruption issues

Government, in order to create an orderly system and to prevent damage in government property and in order to solve corruption problems, invite all work groups to follow the national strategic plan on prevention and suppression of corruption, Phase 3 (2017-2021) Action Plan for Prevention and Suppression of Corruption and Behaviors of Suratpittaya school and other measures as well , as together to monitor and resolve corruption problems in order to reduce corruption problems and make them disappear.

The guidelines are as follows:

5. 1 All work groups must implement activities and projects according to the guidelines of the action plan that With the prevention and suppression of corruption and misconduct of the Suratpittaya school in the fiscal year 2019 - 2021 and the Action Plan for Prevention and Suppression of Corruption and Misconduct of Suratpittaya School in the current fiscal year and report the results of the implementation of Suratpittaya School

5. 2 All groups must promote, support the implementation of policies or measures in the prevention and suppression of Corruption and misconduct of Suratpittaya School

5. 3 All supervisors and Vite directors must supervise, monitor and monitor the operations of subordinates to be correct. Must be free from corruption and calling or accepting bribes while not neglecting or refraining from conducting actions in the event of corruption or misconduct.

5. 4 Internal audit groups must strictly conduct internal audits in accordance with the annual internal audit plan and report to the director of Suratpittaya School

6. Quality of operation

All Suratpittaya School must perform the duties as they are responsible by adhering to the standard of operation, procedures and time period required by law. The regulations or regulations are set in order to be completed with efficiency and effectiveness with the performance of official duties.

The guidelines are as follows:

6. 1 All supervisors and Vite director must have good behavior and attitude in Performing a job that is a good example of performance according to the discipline of civil servants, ethical codes, civil servants and regulations.

6. 2 The personnel of Suratpittaya School, all of whom are required to perform their duties in providing services to the customers in accordance with the rules and regulations. Responsible and providing useful information in the official service to those who contact to request the service correctly and appropriately.

6.3 All work groups must promote, support the use of various innovations that help the operation to achieve accuracy, accuracy and speed in the official operation in order to achieve greater work efficiency.

7. Communication efficiency

All work group must prepare the information that must be published to the public by providing a communication channel with those contacting the school . which people can access various news that the government can notify quickly and easily as well as accurate and current information.

Guidelines as follows:

7. 1 All work groups develop information on the website of Suratpittaya School , contains information that people should acknowledge or information that must be published as accurate and correct information.

7. 2 All work groups must promote, support channels for receiving comments, suggestions or channels to receive complaints, as well as have staff to receive complaints in all work groups.

8. Improvement of work systems

All work groups must implementing the improvement of the operational system so that the work processes of Suratpittaya School are efficient, fast and modern. In order to give convenience to the service recipients or those who come in contact with Suratpittaya School ensure satisfaction and encourage people, stakeholders, or service recipients to participate in the mission of the Suratpittaya School together with enhancing the image of the office to be transparent, to create good ways and trust in good service recipients to Suratpittaya school

Guidelines as follows:

8. 1 All jobs be taken to improve or review procedures, or step of service along the home page Act to facilitate the permission of the government, 2015.

8. 2 Work group whose mission of service need to promote support the implementation a mission to clients or external stakeholders, join the mission of Suratpittaya School whether it is the listen to you on this event planning on the operating or the evaluation of operation, etc. to display the transparency in the mission of Suratpittaya School

8. 3 All work carried out mission to clients or stakeholders with the transparency and check with the water feedback complaints received from clients develop and system performance to effectively an even better.

8. 4 All work to promote support the information technology use of service or operations to ease and have the performance even more.

9. Information disclosure

The disclosure of information from Suratpittaya School that people should be aware of and be beneficial to the mission of Suratpittaya School are in the Web site, to basics area Suratpittaya school, press release contact information with the people (social network) information Operational plans, information on operational procedures or services, information, spending plans, annual budgets, procurement information, human resource management and development information, management information on fraud complaints and public participation channels. In order to show the transparency in the administration and operation of Suratpittaya School

Guidelines as follows:

9. 1 General Administration by the Public Relations Department must information Technology support all work groups to follow the guidelines or measures to disclose information of Suratpittaya School to the public in accordance with the Official Information Act, 1997 and various regulations or regulations.

9. 2 All work groups must promote, support the use of agency information and information that people should know or about the various missions of the agency in the website of the Suratpittaya School to demonstrate transparency in carrying out the mission of Suratpittaya School

9. 3 General Administration the public relations department must promote and support the use of channels. Communication in the form of Social Network such as Facebook , Twitter Line etc. for communication and public relations of various operations of General Administration for people to receive current information in a modern format.

9. 4 All work groups must follow the guidelines for disclosure of information of the Suratpittaya School to the public in order to provide information to show transparency in the mission of Suratpittaya School

9. 5 Personnel management groups must perform according to the guidelines for human resource management to be transparent, from recruitment, selection, packing, appointment, development Individual, performance evaluation, disciplinary action, including morale development to maintain and maintain good people and talented people (In accordance with the intent of the administration with honesty, transparency and good governance, all operations must be free from corruption and can be examined as well as strengthen the corporate culture of Suratpittaya School to be an organization that is free from corruption and misconduct, stability in integrity, transparency, and good governance with wealth.

10. Corruption prevention

Personnel of Suratpittaya school have to carry out their own missions in accordance with the intent of the administration with honesty, transparency and good governance. To enhance the corporate culture of Suratpittaya School and to be an organization without corruption and misconduct, stability in honesty, transparency and good governance in accordance with the ethic of civil servants and sustainability in serving the Thai society through education.

The ethics of civil servants and sustainability in serving the Thai society is describe in the guidelines as follows:

10. 1 Supervisors at all levels and personally of Suratpittaya School all have to follow the guidelines of the spirit intention to operate with honesty, transparency and good governance.

10. 2 All supervisors at all levels must not have behavior in the secondary. Or misconduct or having a relationship that promotes mutual benefits between stakeholders who enter into a contract or any contract from Suratpittaya School

10. 3 All work groups of Suratpittaya School must support the implementation of risk assessment, corruption and formulation of guidelines or measures to prevent or manage corruption risks so that each work group will be taken by preventing the occurrence of corruption

10. 4 All work groups must promote, support and give importance to strengthening the corporate image of Suratpittaya School . is an organization that is free from corruption and misconduct by cooperating in activities and projects both inside Suratpittaya School in relation to the prevention and suppression of corruption.

Together we will create a culture of Suratpittaya School that does not tolerate any form of corruption. Suratpittaya School consisting of civil servants, permanent employees and temporary employees, all must acknowledge and comply with the will of the administration with integrity, transparency and good governance. Along with public relations in all communication channels of Suratpittaya School for the public to acknowledge and not to comply with such management intent, the supervisor warns to bring to the postponement of salary or order to be developed

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(Mrs. Samorn Phuakdech)
Director of Suratpittaya School

